

## 2022 Fall Fest Boo-tique Vendor Application

Please print clearly & fill out completely. If any portion of the application is incomplete, the processing of your application will be delayed.

Rain or shine Saturday September 17th 2022, 10:00 AM to 4:00 PM

The Go Space Warehouse and Workshop, 433 S Cataract Ave., San Dimas California 91773

Thank you for your interest in participating in this year's Fall Fest Boo-tique Vendor event! A family friendly place where families can come together to shop for Fall and Halloween decor and items. It is a great opportunity to bring visibility to your business. We look forward to working with you.

### Business information

Name \_\_\_\_\_ Business Name \_\_\_\_\_

Address \_\_\_\_\_

Phone number - Cell \_\_\_\_\_ Business (if different) \_\_\_\_\_

Website \_\_\_\_\_ E-mail address \_\_\_\_\_

Instagram \_\_\_\_\_ Facebook \_\_\_\_\_

As a potential participant in this year's Fall Fest Boo-tique, we respectfully ask that you follow our guidelines when submitting your application. Incomplete applications with missing pictures, descriptions, or payment will not be processed. If you have any questions please e-mail [PaintNPartySoCal@gmail.com](mailto:PaintNPartySoCal@gmail.com).

I agree \_\_\_\_\_

One booth per vendor. Vendor booth size is 10' x 10'. Two booths may be available but not guaranteed. No multiple booth discount. Vendors must provide their own table and chairs, and if a vendor is placed outside, their own canopy. Canopy and awnings must fit within your 10' x 10' vendor booth space.

Electricity needed: Yes \_\_\_\_\_ No \_\_\_\_\_

### Rules and conditions. All items subject to change.

1. Booths spaces will be assigned. No changes of spaces once assigned. Booth assignments will be given out the morning of the event. Check in booth will be marked. Only vendors and authorized staff are allowed before the start of the event.

2. Vendor set up starts at 8 am. Vendors must be fully set up by 9:45 am. Fall Fest Boo-tique hours are from 10 am – 4 pm. Vendors must unload their cars in assigned space, remove their car, then proceed to set up booth.

Vendors are only permitted to sell the items that the committee has approved for sale. A no show is a forfeit of the booth with the possibility of not being approved for future events.

Your application will be reviewed by the event panel. The staff reserves the right to limit the number of applicants for any specific goods / services / category.

## 2022 Fall Fest Boo-tique Vendor Application – page 2

Failure to comply with our rules will result in the possibility of not being approved for future events and immediate dismissal from the event.

3. We will only allow one vendor from a similar direct sales company to participate. In that case the first completed application with payment will be accepted. Incomplete applications with missing documents or payment will not be processed. Every application will be vetted and application doesn't mean automatic approval. No exceptions! Vendors must follow the instructions of the team / staff. Applications without payment will not be considered. Each Booth is \$75. Registration is not a guarantee that your booth has been accepted. A link for payment will be emailed when accepted.

4. If you are late, you will have to park outside of the event, unload and carry your items to your booth. Cancellations will only be given refunds until September 9<sup>th</sup>, 2022. After that date, NO EXCEPTIONS.

**I have read and understand this section** \_\_\_\_\_

5. Please include three photos that best demonstrate your work and at least one photo of your setup.

What do you sell? Please list all brands or items \_\_\_\_\_

\_\_\_\_\_

Circle the category or categories closest to your products.

Art	Crafts	Apparel	Accessories		
Handbags	Jewelry	Children's merchandise	Direct sales	Ceramics	Wood
Glass	Garden / Floral	Home Décor	Holiday / Seasonal	Music	Body / Hair Care
Candles	Licensed Merchandise	Business	Non Profit	Other	_____

6. We will all work together to maximize the success of the Fall Fest Boo-tique. Marketing will be done by all participating in the event, as well as the organizers to participant's email database and social media followers. Graphics will be supplied to every vendor for this purpose.

I agree \_\_\_\_\_

7. All vendors will supply a raffle prize for giveaway at the end of the event. Slips and a fish bowl will be supplied for attendees to enter to win. Entrants need not be present to win. Each vendor will receive a list of attendees of the event for their marketing purposes. Each slip will state this to the attendee.

I agree \_\_\_\_\_

8. 8:00 AM vendors may begin to unload their vehicles. Immediately after unloading car, vendors must remove their car from there booth area and park in designated parking area

10 AM Fall Fest starts

4:00 PM Event end. Vendors begin breaking booth down. No early breakdowns before 4 pm. 5:00 PM vendors and belongings must be removed from premises.

**I have read and understand this section** \_\_\_\_\_

## 2022 Fall Fest Boo-tique Vendor Application – page 3

We are grateful for your interest in support in making this year's event possible. Feel free to reach out to us at 909-451-3272 or [PaintNPartySoCal@gmail.com](mailto:PaintNPartySoCal@gmail.com).

Please allow 2 days for response to a specific inquiry or question, as we will be inundated during this time up to the event.

Please return this entire application/waiver to: [PaintNPartySoCal@gmail.com](mailto:PaintNPartySoCal@gmail.com). Once your application is reviewed and approved, you will be emailed a link for secure payment and confirmation.

### **2022 Waiver/Policies/Regulations**

As a participant in the 2022 Fall Fest Boo-tique Display Booth, I hereby waive all rights and claims for damages I may have against the Sherri Fernandez, Paint 'n Party, The Go Space, organizers, representatives or assigns and hold each one of them harmless for any and all injuries offered in connection with said event.

The organizers are not responsible for Acts of God such as cancellation or damage to your equipment, materials, display, or your loss of income caused by fire, rain, windstorms, earthquake, or any other inclement weather. In preparation for the Business Display, refunds of booth space fees will not be made in the event the event is canceled in whole or in part by such Acts of God.

I hereby give free use of my name and picture in any broadcast, telecast, or print media account of this event.

### **Policies and Regulations**

1. Applications and fees must be received no later than September 5th, 2022. We only accept complete applications which we process on a first come first served basis. The organizers reserve the right to refuse booth space to any individual, group or organization that does not comply with the rules and regulations of the event. Organizers reserve the right to make whatever adjustments are necessary in booth locations.

2. Vendors may begin setting up at 8:00 a.m., Saturday, September 17th, 2022, and must be ready by 10:00 a.m. Vendors must check in at the check-in booth no later than 9 am. All Display booths must remain open until 4:00 p.m. Vendor spaces are to be completely vacated no later than 5:00 p.m.

3. Health Department - A Health Department Permit is required if you are planning to sell, offer samples, or dispense any food product. Vendors who violate this policy shall be asked to close their booth immediately and no refunds will be given.

4. For the safety of everyone, there is no driving allowed in the event area after 9am. This will allow you time to drop off your material and displays at your designated space prior to the event starting.

Important to note -There will be NO DIRECT VEHICLE ACCESS ALLOWED in the event area when loading and vacating your space. A loading zone area will be designated at the perimeter of the event to shorten the distance when carrying things in and out.

5. Vendors may not sublet any part of their booth. Any equipment that causes excessive noise is expressly forbidden. Vendors are encouraged to decorate their displays in a festive way. All items must be within the 10 x 10 area of the booth including any canopies, displays or other items.

**2022 Fall Fest Boo-tique Vendor Application – page 4**

6. Should these policies and regulations not be upheld by the vendor, the vendor may be asked to close their booth immediately, and no refunds will be given. No refunds will be given after September 9th, 2022.

I acknowledge I have read the above and do fully understand the restrictions and do hereby agree to abide by those rules that have been established by the organizers for this event.

Company Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_